



Mariyam Pervaiz

LECTURER

Details

Multan, 60700
Pakistan
03333372592
meriyampervaiz28@gmail.com

NATIONALITY

Pakistani

DATE OF BIRTH

28-12-1997

Links

[LinkedIn](#)
[Fiverr](#)
[UpWork](#)
[Freelancer.com](#)
[Mariyam Portfolio](#)

Skills

- Ability to Work in a Team
- Teaching
- Computer skills
- Microsoft Office Suite
- Communication Skills
- Teamwork
- Leadership
- Fast Learner
- Multitasking
- Customer Service
- Communications

About me

I am an ambitious visionary who works hard to achieve my goals and enhance my skills from time to time. Now I'm ready to take on a new adventure regarding my professional career.

Experience

Visiting Lecturer, BZU, Multan, Multan

- Delivered engaging lectures on computer science concepts.
- Designed and conducted interactive lab sessions to provide hands-on experience with programming languages, and software tools.
- Developed course materials, assessments, and practical assignments to reinforce theoretical knowledge with practical application.
- Mentored students on academic projects, encouraging innovation and critical thinking.
- Collaborated with faculty to update curriculum to meet industry standards and emerging technologies.

Visiting Lecturer, University of Education Lahore, Multan Campus, Multan

- Delivered engaging lectures on computer science concepts.
- Designed and conducted interactive lab sessions to provide hands-on experience with programming languages, and software tools.
- Developed course materials, assessments, and practical assignments to reinforce theoretical knowledge with practical application.
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Computer Science Lecturer, Govt Graduate College Women , Jampur, Rajanpur

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Visionary

Website development

Data entry

Time Management

WIX Website

Wordpress website

Squarespace website

Shopify

Suitecrm

Languages

Urdu

English

Saraiki

Information Officer, Stars Academy Multan Campus, Multan

- Managed student admissions (digital and manual)
- Warmly greeted visitors and directed incoming calls
- Maintained a welcoming reception area
- Handled inquiries from parents, students, and staff courteously
- Kept accurate records of visitors and calls
- Assisted with data entry and document management
- Collaborated with colleagues for smooth academy operations
- Provided guidance on academy policies and procedures to visitors.

Computer Teacher, Al-Khalid Islamia Model School (Girls), Multan

- Taught computer skills to students across various grade levels, covering topics from basic computer operations to advanced programming languages.
- Developed and implemented lesson plans for both theoretical and practical classes, ensuring students received a comprehensive understanding of the subject.
- Organized and managed computer labs, providing individual support to students to enhance their learning experience.
- Effectively integrated technology into the curriculum, making lessons interactive and engaging.
- Demonstrated strong classroom management skills, fostering a positive and productive learning environment.
- Participated in curriculum development, faculty meetings, and IT-related school events, contributing to the academic and technological growth of the institution.

Freelance Developer, Fiverr, Multan

- WordPress freelancer and have a duty to develop websites using WordPress.
- I've also designed websites in WIX, Shopify, Squarespace, and Weebly.
- I've also done the installation and setup of SuiteCrm.

Freelance Developer, UpWork, Multan

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- I've also done the installation and setup of SuiteCrm.

Freelance Developer, Freelancer, Multan

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Trainee Assistant, E-Rozgaar, Multan

- I've worked remotely with the E-Rozgaar team as a trainee assistant.
- Responsibilities include content writing, managing queries, and maintaining data entry tasks.

Android Development, Network Home, Multan

- Developed an I-Voting android app.
- Responsibilities include developing and managing the Android apps

Education

MS Computer Science, Muhammad Nawaz Shareef University of Agriculture, Multan

Bachelor of Science (Hons) in Information Technology,, Bahauddin Zakariya University, Multan

Intermediate in Computer Science, Govt. Degree College(W), Jampur, Rajanpur

Matriculation in Computer Science, Govt. Girls High School Muhammadpur,, Rajanpur

Courses

Graphic Designing, NS Training

SEO, NS Training

Social Media Marketing, NS Training

Wordpress Developer, Coursera Network

Website Designer, E-Rozgaar

Certificates

Research Paper ICAIET, MNSUAM, Multan

Graduate Research Day | Video Competition, MNSUAM, Multan

AIR FYP EXPO, Multan

CCA | MS Office Suite, Jampur

Job Responsibilities

- Working with clients to prioritize and rationalize the requirements
- Maintain clients records and develop good relations
- Being well organized and working knowing good processes to complete the projects

References

Dr. Nadeem Iqbal from MNSUAM, Multan

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